



## Nevada Air National Guard 152nd Airlift Wing Base Tour Request Form

### Basic Information:

Group Requesting Tour: \_\_\_\_\_

Group Point of Contact / Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Options for Date(s), Times and Number in Group Touring:

Dates:	Start Time:	End Time:	Total in Group:

Age Range of Members in Tour Group: \_\_\_\_\_

How many Vehicles in Your Group? Bus(es): \_\_\_\_\_ Car(s): \_\_\_\_\_

### Organizations that are Available for Tour:

Flight Line    Fire Department    Security Forces Squadron    Civil Engineer Squadron  
Network Control Center    Other? \_\_\_\_\_ **(Must be Approved)**

Any Special Group Needs/Handicapped requirements or Other Notes: \_\_\_\_\_

Do you have a sponsor at the Base? Who? \_\_\_\_\_

### Required:

- Please e-mail complete list of names (first and last) of ALL visitors, including drivers, chaperones, students, participants, teachers, aides, guests, etc. and license plate numbers of all vehicles, **At least 5 business days prior to tour date.**
- Names and social security numbers of tour attendees over the age of 14 will be given to the 152nd SFS for security purposes.
- Tour Request must be made at least **3 weeks prior to tentative date(s).**
- No Tours on Mondays, Weekends or down days.
- The minimum age group is 10 years of age. Under certain circumstances, the minimum age can be waived.
- Large groups such as schools, churches, organizations, etc., must provide one adult escort for every 10 children.
- Groups with fewer than 10 people or greater than 40 people will be given tours only under special circumstances as determined by the 152AW Public Affairs office and Wing CC staff.
- No all day tours without 152nd Airlift Wing approval.

**Please e-mail complete form to:**

**Public Affairs Group Mailbox**

**Call Public Affairs Manager with questions: (775)-788-4515**

**Due to mission taskings, base security, as well as, weather events, a tour may be cancelled with little notice. All base tour requests will be checked to ensure they do not conflict with operational base requirements.**